

**BOROUGH OF LAKEHURST  
WORK SESSION/REGULAR MEETING  
FEBRUARY 6, 2020  
MINUTES**

MEETING OPENED AT 7:30 PM BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK CAPASSO:

“IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE SIXTH DAY OF FEBRUARY, 2020, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED.”

ROLL CALL:

COUNCILMAN DAVIS: PRESENT                      COUNCILMAN LOWE: PRESENT  
COUNCILMAN DIMEO: PRESENT                      COUNCILMAN McCARTHY: PRESENT  
COUNCILWOMAN HODGES: PRESENT                      COUNCILMAN OGLESBY: PRESENT  
MAYOR HARRY ROBBINS: PRESENT

WORK SESSION:

OATH OF OFFICE ADMINISTERED TO POLICE CHIEF MATTHEW KLINE

Attorney Ian Goldman administered the oath of office to police chief Matthew Kline.

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Capasso reviewed the regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:43 pm

Dona Sinton, 501 Rose Street, questioned resolution #20- 060.

Municipal Clerk Capasso responded the homeowner is exempt from paying taxes due to being 100% totally disable veteran adding he is being refunded for 4<sup>th</sup> quarter of 2019 and the bank is being refunded 1<sup>st</sup> quarter of 2020.



7. #20-059: Resolution re: Shared Services Agreement with Ocean County Health Department for animal facility services
8. #20-060: Resolution re: Authorizing cancellation of 2019 and 2020 taxes and issue a refund to the homeowner
9. #20-061: Resolution re: Raffle Licenses for St. John R.C. Church

Motion by: Brian DiMeo

Seconded by: Patricia Hodges

To approve consent agenda. Roll call vote held. All votes affirmative with the exception of Councilman Lowe who abstained from resolution #20-061.

#### COMMITTEE/COUNCIL REPORTS:

Councilwoman Hodges reported the Public Works Committee met with Public Works Department Head Dave Winton. Mrs. Hodges stated Mr. Winton reported he is moving forward with the Community Block Development Grant for the portable bathrooms at Lake Horicon and added the hope is to have them for the summer season. Mrs. Hodges also stated public works is preparing the grounds at the lake to accommodate the portable bathrooms by removing some trees and upgrading the electric. Mrs. Hodges further reported Mr. Winton removed the pilings from the lake being the lake was lowered and will replace them with buoys to mark the swimming area adding the buoys are easier to remove.

Mrs. Hodges also reported safety training for the public works department is completed for the year.

Mrs. Hodges further reported the Ordinance Committee met earlier this evening and added the Land Use Ordinance has been codified and will be posted on the borough's website.

Councilman DiMeo reported the Youth and Recreation Committee had their first meeting for the year adding it went well. Mr. DiMeo stated they planned their first event, a craft event on March 27th "geared" towards spring. Mr. DiMeo also stated the next Youth and Recreation meeting will be March 12<sup>th</sup> at 7:00 pm.

Council President Oglesby reported he attend the OEM on January 22<sup>nd</sup> adding it was well attended by departments heads and emergency responders' chiefs and captains. Mr. Oglesby stated there has been some updated fire department dispatch protocols and add Police Chief Matt Kline was designated as the OEM deputy coordinator. Mr. Oglesby also stated the next OEM meeting is schedule for April 15<sup>th</sup> and added a fireworks meeting on April 24<sup>th</sup>.

Councilman Lowe reported the firehouse floors are completed and walls have been painted and added the police chief's office has been spackled and painted.

Mr. Lowe also reported the soccer field goals and baseball dugouts have been ordered for Fuccile Park. Mr. Lowe stated Manchester will be grading the fields and added public works will then add topsoil and seeds in hopes to have the fields ready for this season.

Mr. Lowe stated besides one repair to Firetruck 6223, rolling stock is in “good shape”.

Councilman Davis stated the 4<sup>th</sup> of July falls on a Saturday this year questioning a rain date.

All in agreement for July 11<sup>th</sup> as a rain date.

Councilman McCarthy reported the Public Safety Committee met with Police Chief Kline adding the transition is going well. Mr. McCarthy stated Chief Kline has good ideas to keep moving in a positive direction adding Chief Kline is confident with the officers in place.

Mr. McCarthy reported the Public Safety Committee also met with the fire department and established a base line of communications as well as an overall status of the fire department’s short-term and long-term needs. McCarthy stated Chief Sloan stated the radios that were purchased with a grant were installed and that they responded to five calls last month.

#### COMMENTS FROM PUBLIC:

Time opened: 7:56 pm

Bruce Margenson, 5 Geneva Road, questioned the portable bathrooms at Lake Horicon.

Councilwoman Hodges responded the borough now has the grant money adding the next step is ordering them and unless the manufacturer delays the order, the bathrooms should be ready for the summer season.

Mr. Margenson questioned as to when the county roads will be repaired.

Mayor Robbins responded the county road department will be having a meeting on the February 19<sup>th</sup> and all week of February 24<sup>th</sup> adding he will be calling the county road department to reserve a “spot” at those meetings.

Fire Chief Sloan asked the Ordinance Committee when the ordinances are completed if he could have a meeting with the committee to go over the responsibilities of the fire department as well as the fire chief.

Mrs. Hodges responded she will contact him when the ordinances are complete.

Chief Sloan asked the Mayor and council when there is problem with himself or the fire department, if they could please come to him directly. Chief Sloan stated the police had

asked questions concerning the activities at the fire company adding he would have rather the Mayor and council approached him first.

Mayor Robbins responded that there is an active investigation that involves the fire department.

Borough Attorney Ian Goldman stated that he recommended the investigation based on documents the borough received.

Time closed: 8:00 pm

CLOSED SESSION:

Resolution read to go into closed session:

### **RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

#### **PERSONNEL MATTERS CONTRACT NEGOTIATIONS**

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: James Davis

Seconded by: Steven Oglesby

To approve resolution to go into closed session. Roll call vote held. All votes affirmative.

Time into closed session: 8:01 pm

Time out of closed session: 8:59 pm

Motion by: Gary Lowe

Seconded by: Robert McCarthy

To end closed session. Roll call vote held. All votes affirmative.

**RESOLUTION AUTHORIZING PLANET TECHNOLOGIES TO INSTALL AND SUPPORT OFFICE 365:**

Motion by: James Davis

Seconded by: Steven Oglesby

To approve resolution #20-062 authorizing Planet Technologies to install and support Office 365. Roll call vote held. All votes affirmative.

**ADJOURNMENT:**

Motion by: Steven Oglesby

Seconded by: Brian DiMeo

To adjourn meeting. Roll call vote held. All votes affirmative. Time: 9:02 pm

---

Maryanne Capasso, RMC  
Municipal Clerk

**RESOLUTION #20-062  
FEBRUARY 6, 2020**

**WHEREAS**, the need exists for installation and support of Office 365 at the Borough Hall and Public Works Department; **and**

**WHEREAS**, the borough has successfully received three quotes; **and**

**WHEREAS**, Planet Technologies has provided a cost estimate of \$3168.00 for installation and support of Office 365.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that an agreement for installation and support of Office 365 from Planet Technologies, 20400 Observation Drive, Suite 107, Germantown, Maryland, 20876 is hereby authorized for the cost of \$3168.00.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 6, 2020.**

\_\_\_\_\_  
**Maryanne Capasso, RMC  
Municipal Clerk**